

Joint Occupational Health & Safety Committee

Meeting

Thursday April 23, 2009 @ 2:00 PM

Room #601

Class of 1970 Conference Room

ASU Students' Centre

Present: Meaghan McGibbon (Chair), Erin Curry, Shelley MacNeill, Janet Ross,
and Jeff Waugh
Absent: Jeff Waugh & Trevor Buckley
Observer: Janet Landry
Minutes: Cindy MacDonald

1. Call To Order

The meeting was called to order by the Chair at 2:05 pm. Cindy MacDonald was directed to act as Recording Secretary for the meeting.

2. Acceptance of Agenda

BIRT the agenda be approved as circulated.

M/ Shelley
S/ Janet

Motion Carried

3. Review and Approval of Minutes of Last Meeting

BIRT that the Minutes of the March 26th meeting of the Committee are adopted as presented.

M/ Shelley
S/ Erin

Motion Carried

4. New Business

(a) Work Order Report

Janet Landry was directed to review the Work Order Report for the period of March 26-April 23. During this time, five work orders were submitted to Physical Plant.

(b) Accident Reports

Cindy MacDonald reported that no Accident Reports had been filed since the last meeting.

(c) Incident Reports

Shelley MacNeill advised the Committee that no Incident Reports were filed since the last meeting.

(d) Violence Prevention Plan

Cindy MacDonald advised the Committee that the ASU Executive ratified the Violence Prevention Plan for Bar Services and Facility Management on April 9.

5. Questions/Announcements

None.

6. Establishment of Next Meeting Date

The next meeting of the Committee at the call of the Chair in September 2009.

7. Adjournment

The meeting adjourned at 2:24 pm.